

# Professional Interpreter Certificate



Professional and  
Continuing Education

This online certificate program will enable you to develop the skills necessary to use your knowledge of languages to help other people communicate. You will learn what public services interpreting entails, identify the responsibilities of a professional interpreter and develop the skills to be an efficient interpreter and communicator. With this solid foundation, the program will give you the confidence to gain employment and succeed as a public services interpreter.



## Who Should Attend

Professionals interested in beginning a career as a professional interpreter.

## Skill Sets

- Understand the different interpreting techniques, settings and delivery modes
- Learn the differences between a career in public services interpreting and other language-related fields
- Learn how to control the communication flow of an interpreting encounter
- Become an effective communicator
- Master listening skills
- Learn how to transfer information in multicultural situations
- Develop interpreting-specific skills such as short-term memory retention, shadowing, note-taking, sight-translation, consecutive interpreting and more

## Training Time

6 months

## Requirements

To run this program, you will need a PC (Windows XP or later) or Mac (OS 9.2 or higher). Linux/Unix is also compatible. Software requirements include

- Microsoft Office 97 (or newer) or a comparable office suite such as OpenOffice
- You will also need Flash Plugin and Adobe Acrobat Reader



## Certificate Completion

Upon completing this program, you will be a completely competent Public Services Interpreter. You will also be prepared to continue to train as a legal and/or medical interpreter to increase your opportunities and earning potential in the field.

## Delivery Format

- The entire program is offered online
- Start anytime during the quarter
- Complete it from the convenience of your home and on your schedule
- Progress at the pace that matches your learning style

**For more information, contact the Professional and Continuing Education staff at (909) 537-5976, or e-mail: [pace@csusb.edu](mailto:pace@csusb.edu)**

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