

Comprehensive Exam PROCESS – GRADUATE STUDENTS

Student Information

Comprehensive Exam Students

Students who have completed all coursework and plan to take the comprehensive exam may enroll in 999 Comprehensive exam (zero units) through the College of Extended Learning.

FEES

\$260 per quarter

HOW TO ENROLL

Students will need to complete the “Non Credit Registration Form” and present to their respective academic program for approval. Upon approval from the program, student must submit the form and payment to the College of Extended Learning.

Three ways to register:

1. By mail, using the registration form; mail registration form to College of Extended Learning, 5500 University Parkway, San Bernardino, CA 92407.
2. In person, Monday to Thursday at the College of Extended Learning (Sierra Hall, Room 134); if paying with cash, please have exact amount.
3. By phone, by faxing the registration form to 909-537-5907. Once registration form is received, the student must call within 24 hours to pay course fee using a Visa, Mastercard, or American Express.

Late Registration

Students must register by the end of the third week of the quarter or a late fee will apply.

COLLEGE OF EXTENDED LEARNING CONTACT

LeSondra M. Jones, Program Coordinator, Professional and Continuing Education

Sierra Hall 134

Direct line: 909-537-3990